

For Office Use Only:

Date Issued: _____

By: _____

Tag #: _____

Signed Informed Consent Received: _____

Name(s) of Passengers Permitted to ride with student:

_____ Signed Permission Received: _____

_____ Signed Permission Received: _____

EMF received: _____

Registration/Insurance copy made: _____

This packet must be returned with copies of driver's license, current registration, and current insurance information

2018-2019

NCHS Parking Permit Packet



DON'T TEXT WHILE DRIVING!!

North Catholic High School
2018-2019 Parking Pass Application

Name: _____ Grade: _____

Date of Application: _____ Plate#: _____

Year, make and model of car: _____

Insurance policy number and company name _____

Parking pass number _____

Application Guidelines

- A **\$50.00 fee** will be charged per 2018-2019 gold and white, three-number parking pass – checks made out to NCHS
- The 2018-2019 parking pass will cost \$40.00 if you turn in a 2017-2018 gold and white, two-number parking permit.

Penalties

Your parking pass privileges will be forfeited for any of the following reasons:

- Committing a parking and/or moving violation on school property
- Committing an attendance violation that is considered a level II offense (i.e. excessive unexcused tardiness (Five per quarter), entering school or leaving school without permission, going to the car without permission during the school day, cutting class, etc.)
- Fighting or violating the districts Drug and Alcohol or Weapons policies
- Not registering your vehicle for the 2018-2019 school year
- Using last year's parking pass
- Parking in unauthorized areas

Student Signature _____ Date _____

Return your application to Mrs. Haggerty by Friday, September 14, 2018.

NCHS STUDENT PARKING CONTRACT 2018-2019

Student: _____ **Grade:** _____

1st Vehicle License Plate# _____

Color, Make & Model of vehicle: _____

Owner of vehicle: _____

Address of Owner: _____

Parent/Guardian (if different from owner): _____

2nd Vehicle License Plate # _____

Color, Make & Model of vehicle: _____

Owner of vehicle: _____

Address of Owner: _____

Parent/Guardian (if different from owner): _____



DRIVING/PARKING



The following are the guidelines that all student drivers (permanent and temporary permit holders) are required to follow. *All student drivers and their parents* are required to sign a Parking Contract before a parking tag will be issued. Parking on campus is a privilege. All students wishing to purchase an NCHS parking permit will be required to sign an Informed Consent Agreement. Vehicles that have not been registered may be ticketed beginning Friday, September 28, 2018.

PARKING REGULATIONS

1. All vehicles parked on school grounds must be registered with the school and must display/hang the current Gold tag from the front of the vehicle. A student may register multiple vehicles under their permit. Each vehicle must have registration and proof of insurance. You may not tape the tag on the inside of the vehicle. Parking privileges may be revoked if the tag is not displayed correctly or if the vehicle is parked in the teacher section or any other restricted area. The fee for purchasing a parking permit is \$50 and must be paid with cash or check in the exact dollar amount. The replacement cost for lost/destroyed parking permits is \$10. A valid driver's license, vehicle registration, proof of insurance and Emergency Medical Forms are required to register a vehicle. Students who turn in a gold and white, two-number 2017-2018 parking permit will receive a \$10.00 discount on their 2018-2019 gold and white, three-number parking permit.
2. All past due tuition/fees must be paid in full before a student will be able to purchase an NC school parking permit.
3. Parking regulations are enforced. It is considered a privilege to park on school grounds. Suspension of parking privileges, revocation of tags, towing of vehicles, and/or other disciplinary action may occur for parking violations. Parking is strictly limited to the student parking area, designated by NCHS Administration. Students parking in the designated faculty area, visitor, restricted or handicapped areas may be fined and/or towed.
4. All student drivers must be licensed and covered by insurance. The school is **NOT** responsible for the vehicle or its contents. In addition, any students riding to/from school with the student driver must hand in a permission form, signed by the rider's parent or legal guardian.
5. Vehicles will be appropriately parked on arrival, one vehicle per space. Parking lot speed shall not exceed **15** miles per hour. Reckless and/or irresponsible operation is cause for revocation of parking privileges.
6. Irresponsible operation includes, but is not limited to: stop sign violation, screeching of tires, failure to yield in crosswalks, and speeding. Students who park on campus after privileges have been revoked may receive additional disciplinary consequences. A student shall not intentionally, nor recklessly, operate a motor vehicle so as to endanger the safety, health and/or welfare of others on school property.
7. All regulations of the student handbook apply to the parking lot, including tobacco violations. Students are not to loiter in the parking area nor are they to sit in their vehicles while parked on school grounds. The school will cooperate fully with police investigations, including but not limited to the use of canine patrol programs subject to Board of Education policy. Student vehicles are subject to search. Any student who exercises the privilege of parking an automobile on school grounds shall be considered to

have given implied consent to a search of such automobile at any time a search is requested by the school administration.

8. Students needing to drive an alternate vehicle must register the vehicle at the office. Proof of registration and insurance is required. This needs to be completed upon arrival at school so that the student is not issued a ticket for failure to register. Students may use the same parking permit for multiple vehicles, as long as they are registered, at no additional cost to the family. All other appropriate paperwork needs to be filed. Under no circumstances should a car be parked without a permit.
9. Falsifying a contract, permitting others to use your permit, misrepresenting a permit as lost or stolen, or displaying a permit not registered to you are causes for revocation of a parking permit, a fine and/or additional disciplinary consequences.
10. If a student changes vehicles at any point during the school year, a new registration needs to be completed. The registration and proof of insurance of the replacement vehicle must also be brought in to document the change of vehicles and updated so that no registration fines are assessed. Under no circumstances should a car be parked without a permit.
11. If a student driver is transporting another NCHS student to/from school—for any reason—the passenger must complete a Passenger Permission Form, to be filed with the driving student’s Parking Contract. No student driver may transport another student without the Passenger Permission Form being completed. *Note: Siblings do not require a Passenger Permission Form*

*****I understand and am aware of the conditions within this contract. I also understand the consequences, should I violate any of the provisions of this contract. *****

Student Signature _____

Date _____

Parent Signature _____

Date _____

North Catholic High School

Informed Consent Agreement for Driving/Parking

Entering Campus

- Student drivers will be expected to park in the designated student parking area.
- Student drivers must proceed immediately to student parking area immediately after entering campus.
- Student drivers and any passengers must exit the vehicle and enter the school as soon as the vehicle is parked.

Exiting Campus

- **If exiting via the Hillmont/Franklin Road sector, student drivers must wait until all buses have exited campus before leaving their parking spot. This is for the safety of ALL students, parents, and bus drivers. Students caught breaking this rule will suffer disciplinary consequences.**
- If exiting via the Route 228 sector, student drivers are encouraged to exit in a cautious manner; you do not have to wait until all buses depart campus.

Parking

- Students must display their parking permit on their rear view mirror at all times when school is in session.
- Students who do not display their parking permit will have a warning tag placed on their window.
- Repeat offenders will receive Level II discipline consequences.
- Drivers may receive a parking ticket and/or be towed at the owner's expense.
- Students must park in their assigned **Student Parking** area only.

General Expectations

- Student drivers must obey by all posted traffic directional signs.
- Student drivers must obey all directions given by North Catholic High School staff members.
- Student drivers must **maintain a speed of 15 mph or less.**
- Student drivers must keep their vehicles under control and within the defined driving lanes.
- Student drivers **must yield to school buses and pedestrians.**
- Students are not permitted in the parking lot during the school day without permission from the main office.
- **Driving privileges may be revoked as noted on the driving permit application for:**
 - Unsafe driving.
 - Transporting other students without prior approval.
 - Leaving the building or property without the permission from the main office.
 - Improper use of the permit (e.g., transporting unapproved riders, lending a permit, etc.).
 - Poor school attendance/tardiness.
 - Not parking in the assigned student space.
 - Loss of driving privilege for a specified consequence for school misbehavior.
- Car trouble which results in tardiness or absenteeism, is NOT an excused absence.
- If a student is tardy because of traffic congestion, it is considered an unexcused tardy to school. Student drivers should allow ample time to drive to school and be in their first period class warning bell at 7:55.

- There will be a suspension of driving privileges for the accumulation of 3 or more detention hours. If a student habitually accumulates detention hours, then he/she will be subject to having the permit revoked.
- Prior permission is required if a student driver desires to transport passengers.
- The *driver's* parent or guardian must indicate, on this form, whether or not their son/daughter may drive with passengers.
- The *passenger's* parent or guardian must complete and submit a Passenger Permission form for their son/daughter to ride to and from school with the specific driver.
- The passenger will then be added to the driver's account.
- Students may not transfer their driving permit to any other individual.
- Students may not duplicate a driving permit.
- Student drivers are responsible for the safe operation of their vehicle.
- Student drivers may not cause unnecessary noise i.e. repeatedly engaging their horn in non-emergency situations, playing loud music, revving their engines.
- The school is not responsible for damage incurred in the parking lot.
- All vehicles on the school campus are subject to be searched by school administration and/or Law Enforcement agencies.

Failure to follow driving guidelines may result in disciplinary consequences as defined by the Student Handbook or the revocation of the driving permit without reimbursement.

I, _____, have read and understand these guidelines, as set forth by North Catholic High School. I also understand that not adhering to rules, set forth in this document, is cause for all parking privileges to be revoked.

_____ (Student Signature and Date)

****Parent Review and Consent****

I, have read and understand these guidelines, as set forth by North Catholic High School. I also understand that NCHS is not responsible for my child's well-being if they are involved in any sort of traffic accident/violation.

In addition, I _____ do _____ do not give my child permission to transport other students to/from school/school activities, as outlined by NCHS's Rider Permission policy.

_____ (Parent Signature and Date)

NORTH CATHOLIC HIGH SCHOOL PASSENGER PERMISSION FORM

Student Driver Name:

List the name of the student--with a valid driver's license--who you are seeking permission to ride with to/from school.

Parent, name, telephone number and e-mail address:

Reason for Request of Passenger Permit (check ALL that apply):

Passengers are restricted to either siblings or students with school-related obligations.

_____ Sibling of student driver listed above.

_____ Friend/relative who also attends Cardinal Wuerl North Catholic High School, daily.

_____ Extracurricular *Athletics* with start times immediately **before** school begins.

_____ Extracurricular Activities with start times immediately **before** school begins.

_____ Extracurricular *Athletics* with start times immediately **following** school dismissal.

_____ Extracurricular Activities with start times immediately **following** school dismissal.

_____ Other, describe individual circumstances:

Riding privileges may be refused or revoked. The reasons a student may be refused or lose passenger permission include but are not limited to:

- Leaving the building/property without the permission from the office.
- Historical unsatisfactory academic performance.
- Unsatisfactory academic performance.
- Poor school attendance/tardiness.
- Violation of the Student Code of Conduct.
- The accumulation of 3 or more detention hours.
- Habitual accumulation of detention hours.

Student Rider Demographic Information

Student Rider First Name: _____

Student Rider Last Name: _____

Grade Level: _____ Phone Number: _____

By checking this box, I affirm that the information provided is valid and accurate; I verify that I have read and will comply with all expectations.

Student Signature: _____

Parent/Guardian First Name: _____

Parent/Guardian Last Name: _____

Parent/Guardian Phone Number: _____

By checking this box, I affirm that the information provided is valid and accurate; I verify that I have read and will support all expectations. I also acknowledge that North Catholic High School is not responsible for my child's well-being when they are riding to school/school athletics/school activities in a vehicle that is not provided by North Catholic High School.

Parent Signature: _____

Student 'Cheat' Sheet: **(to remain with the student)**

What can cause my parking privileges to be suspended or revoked?

- ❖ Exiting the parking lot before all school buses have departed (for the Hillmont Drive drivers)
- ❖ Committing a parking and/or moving violation on school property
- ❖ Committing an attendance violation that is considered a level II offense (i.e. excessive unexcused tardiness **(Five per quarter)**, entering school or leaving school without permission, going to the car without permission during the school day, cutting class, etc.)
- ❖ Fighting or violating the districts Drug and Alcohol or Weapons policies
- ❖ Not registering your vehicle for the 2018-2019 school year
- ❖ Using last year's parking pass
- ❖ Parking in unauthorized areas
- ❖ Unsafe driving
- ❖ Transporting other students without prior approval
- ❖ Improper use of permit (lending a permit, not registering new vehicle, duplicating permit etc.)
- ❖ Loss of driving privilege for a specified consequence for school misbehavior.
- ❖ Accumulating 3 or more detention hours; if the student habitually accumulates detention hours, he/she will be subject to having the permit revoked.
- ❖ Unsatisfactory academic performance Violation of the Student Code of Conduct
- ❖ Violation of the Student Code of Conduct
- ❖ Any other items, not mentioned here, that are listed in the contract.